HOW-TO EDIT YOUR ONLINE PROFILE FOR DONORS

If you have further questions, please contact Janice Scarbalis at (847) 775-1033 or Janice.Scarbalis@uwlakeco.org.
SIGNING INTO THE WEBSITE

1. Open your preferred web browser on your computer
2. Go to www.Classy.org/login#
3. Fill in your email and password associated with your donation(s)
   (If you have forgotten your password or are having trouble resetting it, please contact prosupport@classy.org for assistance.)

Forgot password?
Click this link and enter your email address to have a reset password link sent to you.
UPDATING YOUR PROFILE

In your profile, you are able to:
1. Manage your donations
2. See donation history
3. Update contact information
4. Edit your password
5. Create a fundraiser
UPDATING CREDIT CARD INFORMATION

1. Once on **My Profile** screen, scroll to the bottom of the page to **My Recurring Donations**
2. Click the **edit** link next to the recurring donation you would like to update (billing address and/or credit card used)
3. This will take you to a new screen to update your information
CREDIT CARD AND BILLING INFORMATION

When you have made your changes
1. Click **Save Changes**
2. Log out of your account

(If you are having trouble updating your card information, please contact prosupport@classy.org for assistance.)